

Bank-Ready Evidence Pack Checklist

Pairs with: Build the evidence pack before anyone asks

Cover the material buyers need to feel safe moving forward.

Founder / team	Account / market / topic	Date
-----------------------	---------------------------------	-------------

When to use it

Use this before entering regulated-buyer conversations or when procurement, risk, security, legal, finance, or compliance appear.

What this worksheet covers

Security	Data protection
Resilience	Insurance
Policies	Implementation
Support	Exit plan

Questions to answer before you start

Which documents already exist? _____ _____ _____	Which answers are not ready yet? _____ _____ _____
Which gaps are acceptable if you explain the plan? _____ _____ _____	What must be complete before go-live? _____ _____ _____

Evidence pack status

Evidence area	Document or answer needed	Status	Owner	Next action
Security overview	_____ _____	_____	_____	_____
Data protection summary	_____ _____	_____	_____	_____
Data flow diagram	_____ _____	_____	_____	_____
Access control summary	_____ _____	_____	_____	_____
Incident response process	_____ _____	_____	_____	_____
Operational resilience note	_____ _____	_____	_____	_____
Insurance certificate	_____ _____	_____	_____	_____
Information security policy	_____ _____	_____	_____	_____
Privacy policy	_____ _____	_____	_____	_____
Implementation plan	_____ _____	_____	_____	_____
Support model	_____ _____	_____	_____	_____
Exit or offboarding plan	_____ _____	_____	_____	_____

Buyer-facing risk summary

Risk question	Plain-English answer	Evidence link or owner
What data do you access?	_____ _____	_____ _____
Where is data stored?	_____ _____	_____ _____
Who can access it?	_____ _____	_____ _____
What happens if the service fails?	_____ _____	_____ _____
How does the buyer exit safely?	_____ _____	_____ _____

Risks, gaps, and evidence needed

Risk or gap	Why it matters	Evidence or action needed	Owner/date
_____ _____	_____ _____	_____ _____	_____ _____
_____ _____	_____ _____	_____ _____	_____ _____
_____ _____	_____ _____	_____ _____	_____ _____
_____ _____	_____ _____	_____ _____	_____ _____
_____ _____	_____ _____	_____ _____	_____ _____

Decision card

What this now tells me

Decision

Choose one.

- Continue
- Adapt
- Pause
- Exit

Next action

Owner

Date to review
